

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE EXTRAORDINARY MEETING OF HARTLEY PARISH COUNCIL

HELD IN HARTLEY LIBRARY, ASH ROAD

18th MARCH 2026 AT 10.16A.M.

Present :

Cllr Larry Abraham
Cllr Jim Colwell
Cllr David Conroy
Cllr Lesley Driscoll
Cllr Laurence Glander – (*Chairman*)
Cllr Anne Oxtoby
Cllr Ian Ross

In attendance:

Mrs Jane Tyrrell - (*Assistant Clerk*)

1. Apologies for Absence

Apologies for absence had been received from Cllr Perry Cole due to family commitments, Cllr David Graeme due to family commitments Cllr Brian Ramsay due to family commitments and Cllr Vincent Sewell due to family commitments.

RESOLVED: That, the absences of Cllr Perry Cole due to family commitments, Cllr David Graeme due to family commitments Cllr Brian Ramsay due to family commitments and Cllr Vincent Sewell due to family commitments, be accepted and approved.

2. Declarations of interest

There were no declarations of interest.

3. Dispensations

There were no requests from Members for a dispensation.

4. Minutes

The Assistant Clerk reported that the minutes of the Hartley Parish Council meeting held on 9th March 2026, were not yet available.

5. Local Government Re-Organisation

Members considered an email dated 5th February 2026 (including attachments), received from Sevenoaks District Council regarding the five options for Local Government Reorganisation.

The Chairman gave a summary of the meeting that he and Cllr Conroy had attended in 2025.

RESOLVED: That,

the Clerk and Chairman of the Council be delegated authority to respond to the consultation, choosing option 3A and 4B as the Council's preferred options.

6. Northfield Management Committee

RESOLVED: That,

the minutes of the meeting of the Northfield Management Committee held on 4th March 2026, be received and noted.

7. Neighbourhood Plan

(a) RESOLVED: That,

the minutes of the meeting of the Neighbourhood Plan Steering Group held on 4th March 2026 and the recommendations contained therein, be received and, where necessary, approved and adopted.

(b) Members considered the "time list" for the Regulation 14 Consultation, as produced by the Neighbourhood Plan Steering Group.

RESOLVED: That,

the "time list" for the Regulation 14 Consultation, as produced by the Neighbourhood Plan Steering Group, be noted and approved.

(c) Members considered the draft A5 leaflet produced by the Neighbourhood Plan Steering Group, to be delivered to all households in the parish.

A number of amendments were suggested and the Assistant Clerk was requested to liaise with the Steering Group to effect the changes.

RESOLVED: That,

(1) the draft A5 leaflet produced by the Neighbourhood Plan Steering Group, including the suggested amendments, be approved by the Council and,

(2) arrangements be made for a copy of the leaflet to be delivered to every household in the parish.

(d) At the meeting of the Parish Council held on 9th March 2026, it was agreed that the sum of up to £500 + VAT, be authorised for the production of 4 no banners and that the total cost be met from the Neighbourhood Plan Earmarked Reserve.

Members considered a draft design for the 4 no banners, promoting the Neighbourhood Plan questionnaire.

A number of amendments were suggested and the Assistant Clerk was requested to liaise with the Steering Group to effect the changes.

Members considered the proposed locations of the banners:

- The junction of Ash Road and Church Road (outside Clifton's)
- Hoselands Green
- Outside the Fawkham & Hartley Church Centre
- To be decided

Members agreed to the above locations, but requested that the banners be secured in some way to make them easier to read.

RESOLVED: That,

(1) the draft banner design, including the suggested amendments, be approved by the Council;

(2) delegated authority be given to the Neighbourhood Plan Steering Group to finalise the design of the banner (in consultation with the Assistant Clerk) and to decide on the fourth location.

(e) The Assistant Clerk reported that an invoice had been received from Intelligent Plans & Examinations Ltd, for the sum of £1,450 + VAT, for works undertaken by the Planning Consultant. These works had not been covered by the Government Grant.

RESOLVED: That,

(1) payment of the invoice received from Intelligent Plans & Examinations Ltd, for the sum of £1,450 + VAT for works undertaken by the Planning Consultant, be approved and, the

(2) the total cost be met from the Neighbourhood Plan Earmarked Reserve.

The meeting closed at.10.55a.m.

Signed:..... Date:..... Chairman of
Hartley Parish Council

