HARTLEY PARISH COUNCIL
Clerk to the Council: Mrs H Boden
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29th October 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 4th NOVEMBER 2026** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 21st October 2026.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
26/02602/FUL	Manor Farm, Manor Road ***Green Belt***	Use of land for the stationing of a residential caravan.
26/01802/FUL	29, Cherry Trees	Demolition of existing garage. Roof side extension with rear dormers and roof lights. Single-storey side and rear extensions.

Application no	Site	Description
		Subdivision of existing dwelling to create two self-contained dwelling houses with associated parking, cycle storage, refuse storage and landscaping. ***Amended application - to note that the application has been amended - Additional parking provision.***
26/02324FUL	2, Cherry Trees	Removal of existing hedgerow and erection of new front boundary fencing. Installation of a boundary wall along the remaining front boundary.
26/02596/HOUSE	Lillison, Manor Drive	Erection of a two-storey front and a two-storey rear extension. Conversion of loft, creation of dormers and installation of Juliet balcony. Installation of bi folding doors, repositioning of front door and alterations to fenestration. ***Amended application - to note that the application has been amended – Internal wall removed on proposed ground floor plan. No material changes to application.***

5. Planning Decisions

To receive and note the following planning decisions:

Application no	Site	Description and SDC decision	HPC comment
26/02070/HOUSE	Arisaig, Gorse Way	Demolition of conservatory and replacement with single storey rear extension with gable ended pitched roof. **Granted**	No objection
		Demolition of existing garage. Roof side extension with rear dormers and roof lights. Single-storey side and rear extensions. Subdivision of existing dwelling to create two self-contained dwelling houses with associated parking, cycle storage, refuse storage and landscaping. *Amended application - to note that the application has been amended - Additional parking provision.*	

6. Lawful Development Certificate

a) Reference: 26/02646/LDCPR
Site: Hagersville, Ash Road
Proposal: Two side extensions and three outbuildings, with associated alterations to fenestration.

To note that this application has been submitted to Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

b) Reference: 26/02709/LDCPR
Site: The Cottage, Hartley Bottom Road (GREEN BELT)
Proposal: Siting of mobile single unit caravan structure to provide ancillary accommodation.

To note that this application has been submitted to Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

7. Tree Preservation Order

a) Reference: 26/02568/WTPO
Site: The Ivys, Gorsewood Road
Proposal: Various works to trees

To note that this application has been submitted to Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

8. Sevenoaks District Council – Street naming and numbering – Section 64 Town Improvements Act 1847

a) Reference: 26/00120/CHGADD
Site: Appledore, Ash Road DA3 8EN

Proposal: It has been discovered that there are two properties with the same name (Appledore) on Ash Road, Hartley. Following consultation with the owners, it has been decided to change the spelling of one of the properties, which is in the postcode DA3 8EN. Please note the change only applies to the property in this postcode.
Old address: Appledore DA3 8EN, New address: Appledoor, DA3 8EN

To note that this is for information purposes only.

b) Reference: 26/00090/STSDEV
Site: Land Rear of Olinda, Woodcroft and Kingswood, Ash Road
Proposal: Construction of nine detached dwellings

To note that the new addressing for the above development has been confirmed.

9. Correspondence received

An email has been received from a Developer requesting a meeting with the Parish Council to discuss a possible development in Hartley.
In line with our policy, the request was declined and a response sent to the Developer.

10. Sevenoaks District Council – List of planning appeals

Reference: 26/00057/RFPLN
Site: St Martins, 17, Fairby Lane, DA3 8DA

To note that an appeal has been made against the Refusal of planning permission for the above proposal.

11. Planning application invalidated

a) Reference: 26/02241/HOUSE
Site: Willow Tree Cottage, Church Road
Proposal: Demolition of rear conservatory and side dormer. New two-storey rear extension with roof light and dormer windows. Associated internal alterations and alterations to fenestration and to roof line. Adjustments to existing garden gate.

To note that this application that had previously been submitted to Sevenoaks District Council to carry out operations described above, has since been withdrawn.

12. Planning Enforcement Update

To receive a verbal update on any enforcement cases

13. Date of next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 21st October 2026

Committee membership

Cllr Abraham, Cllr Colwell, Cllr Conroy *(ex officio),* Cllr Driscoll, Cllr Glander *(ex officio),*Cllr Oxtoby, Cllr Ramsay, Cllr Sewell