

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
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16th September 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 23rd SEPTEMBER 2026** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Note – no site visits will be held prior to the meeting.

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 9th September 2026.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
26/02241/HOUSE	Willow Tree Cottage, Church Road	Demolition of rear conservatory and side dormer. New two-storey rear extension with roof light and dormer windows. Associated internal alterations and alterations to fenestration and to roof line.

Application no	Site	Description
		Adjustments to existing garden gate.
26/02282/HOUSE	Entwood, Manor Drive	Erection of a detached garage.
26/02281/HOUSE	Entwood, Manor Drive	Double storey rear extension. Associated hard and soft landscaping.
26/02262/HOUSE	Apple Tree Cottage, Church Road **GREEN BELT**	Demolition of existing garage/carport and replacement with a single-storey side extension with roof lights. Alterations to fenestration and roof line, including alterations to existing front dormers.
26/02342/FUL	19, Springcroft *RETROSPECTIVE APPLICATION*	Change of use of a section of protected amenity open space to residential curtilage and an extended block paved driveway. New parking space and Landscaping.

5. Planning Decisions

To receive and note the following planning decisions:

Application no Site Description

1. 26/01659/HOUSE Beresford, Ash Road Removal of existing security bollard, replacement with a 1.6m tall gate and erection of 1.6m fence. HPC comment OBJECTION - The Parish Council has concerns of the impact of the proposal on the sightlines for the neighbouring properties and of potential congestion on the busy Ash Road if vehicles are waiting for the gate to open while entering the property. SDC decision: Refused

2. 26/01862/HOUSE 4, Carmelite Way Demolition of existing conservatory and erection of single-storey rear extension with lantern light; single-storey front extension to incorporate the existing garage. Alterations to fenestration, works to driveway including the erection of a wall. HPC comment: No objection. SDC decision: Granted

3. 26/01870/HOUSE Ethelbert, Ash Road Proposed single-storey rear extension with roof lights following demolition/removal of the existing conservatory and part rear extension. Associated external alterations including replacement doors/windows. HPC comment: No objection. SDC decision: Granted

4. 26/01657/HOUSE Fairby House, 1, Round Ash Way New proposed rear access door to utility room, new window to shower room. Replacement Rain water down pipes and guttering. Existing SVP - External waste pipes relocated within dwelling. Full new replacement white UPVC external windows. Installation of roof mounted PV Solar panels to rear elevation. Formation of vehicular access. Application has been withdrawn. (The tree, which has a TPO on it, had been omitted from the application form).

6. Sevenoaks District Council Local Plan – Regulation 19 Consultation

Members are requested to note that the response prepared for Hartley Parish Council to the Sevenoaks District Council Local Plan – Regulation 19 Consultation by Mr Fullwood of Tony Fullwood Planning Consultants was submitted online on the 15th September 2026.

7. Draft CIL Charging Schedule for Sevenoaks District Council (August 2026) (PINK)

To consider an email reply from the Strategic Planning Team at Sevenoaks District Council in response to questions raised in regards to the Infrastructure Delivery Plan. (As discussed at the meeting of the Planning Committee held on the 9th September 2026).

8. Date of next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents.

Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 9th September 2026
2. Draft CIL Charging Schedule for Sevenoaks District Council (August 2026)

Committee membership

Cllr Abraham, Cllr Colwell, Cllr Conroy (*ex officio*), Cllr Driscoll, Cllr Glander (*ex officio*), Cllr Oxtoby, Cllr Ramsay, Cllr Sewell