

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
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13th August 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 19th AUGUST 2026** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Note: Members of the Committee to assemble at Hartley Library at **9:30 a.m.** in order to carry out any site meetings as may be deemed necessary by the Chairman or Vice-Chairman of the Planning Committee.

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 5th August 2026.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
26/01815/ HOUSE	St Martins, 17 Fairby Lane	Two storey side extension and single storey rear extension. Creation of canopy to front elevation.

Application no	Site	Description
		Enlargement to existing side dormer. Removal of chimney and installation of rooflights. Associated internal alternations.
26/01862/ HOUSE	4, Carmelite Way	Demolition of existing conservatory and erection of single-storey rear extension with lantern light; single-storey front extension to incorporate the existing garage. Alterations to fenestration, works to driveway including the erection of a wall.
26/01870/ HOUSE	Ethelbert, Ash Road	Proposed single-storey rear extension with roof lights following demolition/removal of the existing conservatory and part rear extension. Associated external alterations including replacement doors/windows.
26/01802/FUL	29, Cherry Trees	Demolition of existing garage. Roof side extension with rear dormers and roof lights. Single-storey side and rear extensions. Subdivision of existing dwelling to create two self-contained dwelling houses with associated parking, cycle storage, refuse storage and landscaping
26/01912/HOUSE	9, Culvey Close	Proposed new vehicle crossover and replacement of lawn with hardstanding.

5. Planning Decisions

To receive and note the following planning decisions:

Application no	Site	Description and SDC decision	HPC comment
26/01200/HOUSE	65, Cherry Trees	Demolishment of conservatory and garage for single storey side and rear extension. Granted	No objection
26/01090/HOUSE	Kilrymont, Gorse Way	Raise roof on existing garage to allow for standard height doorways and add small dormers for aesthetics. Granted	No objection

6. Tree Preservation Orders

a) Reference: 26/02000/WTPO

Site: Oaklea, Gorse Way.

Proposal: Various works to trees.

To note that this application has been submitted to Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

7. Neighbourhood Plan

- a) To consider a letter dated 4th August 2026, received from the Chairman of the Neighbourhood Plan Steering Group and to consider if Hartley Parish Council wishes to have its green spaces, as listed in the letter, designated as “Local Green Spaces”.
- b) Sevenoaks District Council Regulation 19 - To note that Tony Fullwood, Planning Consultant has been instructed to respond on behalf of Hartley Parish Council and to consider whether Members suggest any further involvement.

8. Proposed Parking Restrictions

The Parish Council has received notification of proposed parking restrictions at two locations on the Ash Road in Hartley;

- a) On the Ash Road, outside the Post Office, from the junction at Culvey Close to outside Fairby Cottages
- b) On the Ash Road at the junction with St John’s Lane, outside No. 1 St John’s Close.

Representations supporting or objecting to the proposed Orders are to be submitted to Kent County Council via their website by midday on **7th September 2026**.

Members are requested to consider these two proposals and submit their comments.

9. Draft CIL Charging Schedule for Sevenoaks District Council (August 2026)

The Parish Council has received an email dated 5th August 2026 from the Strategic Planning Team at Sevenoaks District Council.

Sevenoaks District Council is consulting on the Draft Community Infrastructure Levy (CIL) Charging Schedule Review between 6th August 2026 and 17th September 2026.

To ensure that the right infrastructure is delivered in the right place, at the right time and at the right scale to support new development, the Council is proposing to remove residential developments of 10 or more dwellings from CIL. These larger developments, along with all non-residential development, will instead mitigate their impacts through site-specific Section 106 agreements.

The Council welcomes comments on the proposed changes.

10. Date of next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 5th August 2026
2. Neighbourhood Plan – Letter re: Local Green Space Designation
3. Details of proposed parking restrictions on Ash Road
4. Draft CIL Charging Schedule for Sevenoaks District Council

Committee membership

Cllr Abraham, Cllr Colwell, Cllr Conroy (*ex officio*), Cllr Driscoll, Cllr Glander (*ex officio*), Cllr Oxtoby, Cllr Ramsay, Cllr Sewell