

THE PARISH COUNCIL OF HARTLEY

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27th July 2026

Dear Councillor

You are hereby summoned to attend an **EXTRAORDINARY** Meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 27th JULY 2026** commencing at **7.30p.m.** The business to be transacted at the meeting is:

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.

3. Dispensations

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10th November 2014.

4. Minutes

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 13th July 2026. (Annexed)

Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

5. Burial Grounds & Gardens of Remembrance Committee

To adopt the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 15th July 2026 and to consider any recommendations contained therein. (If available)

6. Planning Committee

To adopt the minutes of the meeting of the Planning Committee held on 22nd July 2026 and to consider any recommendations contained therein. (To follow)

7. Sevenoaks District Council Local Plan – Regulation 19 Consultation

To note that the Sevenoaks Local Plan Regulation 19 Consultation will run from 23rd July 2026 – 17th September 2026 and to consider arrangements required to enable the Parish Council to respond.

8. Councillor Training Requirements for AGAR Assertion 10

To consider a report on Councillor training requirements to enable the Council to comply with Assertion 10 on the Annual Governance & Accountability Return 2026/27. (Annexed)

9. Local Government Re-Organisation

To consider an email dated 16th July 2026, received from Sevenoaks District Council. (Annexed).

List of circulated documents

1. Minutes of the Parish Council meeting held on 13th July 2026. **(WHITE)**
2. Minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 15th July 2026. **(PINK)**
3. Minutes of the meeting of the Planning Committee held on 22nd July 2026. **(YELLOW)**
4. Report on Councillor training requirements. **(WHITE)**
5. Email dated 16th July 2026, received from Sevenoaks District Council. **(CREAM)**