

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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28th May 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 3rd JUNE 2026** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 13th May 2026.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
26/00833/HOUSE	Metraro, Woodland Avenue	Erection of detached, single storey, 3.6m by 2.5m pre-fabricated garden room.

5. Planning Decisions

To receive and note the following planning decisions:

1. Application no: 26/00789/HOUSE, Site: 9, Billings Hill Shaw Description: The demolition of the existing front porch and the construction of a new front porch, and installing a pitched roof over the study/porch. SDC decision: Granted HPC comment: No objection.
2. Application no: 26/00811/HOUSE Site: 4, Dickens Close Description: Single storey side extension with roof lights. Alterations to fenestration. SDC decision: Granted HPC comment: No objection.

6. Planning Enforcement Updates

To receive a verbal update on any enforcement cases.

7. Lawful Development Certificates

**a) Reference: 26/00983/LDCPR
Site: Haley Shaw, Church Road**

Proposal: Erection of 2 no. dormers with weatherboarding and pitched roof.

To note that this application has been submitted to Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

8. Date of next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 13th May 2026

Committee membership

Cllr Abraham, Cllr Oxtoby, Cllr Colwell, Cllr Ramsay, Cllr Conroy (*ex officio*), Cllr Driscoll, Cllr Sewell
Cllr Glander (*ex officio*)