

## THE PARISH COUNCIL OF HARTLEY

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7<sup>th</sup> April 2026

Dear Councillor

You are hereby summoned to attend a Meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 13<sup>th</sup> APRIL 2026** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Boden*

Helen Boden  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

### AGENDA

#### 1. Apologies for absence

To receive and approve, if necessary, any apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

#### 3. Dispensations

(a) Pursuant to paragraph 15 of the Code of Conduct adopted by the Council on 10<sup>th</sup> November 2014, the Council is requested to consider a request from Cllr Crane, to grant a dispensation to enable participation in discussion and voting on any matter/s relating to the Hartley Village Hall Trust until the next ordinary election in May 2027, on the grounds that the Council is the sole trustee of the Charity and to do otherwise would impede any business to be transacted by the Council relating to the Trust.

(b) To consider any other request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10<sup>th</sup> November 2014.

#### **4. Minutes**

(a) To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 9<sup>th</sup> March 2026. (Annexed).

(b) To approve, as a correct record, the minutes of the Extraordinary Meeting of Hartley Parish Council held on 18<sup>th</sup> March 2026. (Annexed).

#### **Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

#### **5. Councillor Resignation**

To receive and note the resignation of Mr Ian Ross, as a Member of Hartley Parish Council.

A Notice of Vacancy was displayed on the Parish Council's noticeboard on 1<sup>st</sup> April 2026.

#### **6. Membership of Committees**

To review the membership of committees.

A schedule indicating the current membership of Committees and Advisory Committees is annexed.

#### **7. Planning Committee**

To adopt the minutes of the meetings of the Planning Committee held on 18<sup>th</sup> March 2026 and 1<sup>st</sup> April 2026. (Annexed).

#### **8. Parish Office - Lease**

To consider the draft Lease and Solicitor's report for renewing the lease on the Parish Office, which is due to expire on 31<sup>st</sup> March 2026. (Previously circulated by email).

#### **9. Speed Indicator Device**

To consider a report on a meeting held with Ash-cum-Ridley Parish Council with regard to the jointly owned Speed Indicator Device.

#### **10. Sevenoaks District Council – Garden Waste Sacks**

To consider a letter dated 16<sup>th</sup> March 2026, received from Sevenoaks District Council. (Annexed).

## 11. Pavilion

To receive an update on arrangements for the re-opening of the changing rooms at the Pavilion, for the cricket season.

## 12. Spring Tea

To consider an email dated 7<sup>th</sup> April 2026. Received from Ash-cum-Ridley Parish Council. (Annexed).

## 13. Payments

(a) To approve the payment of the following accounts for April 2026. (To follow).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 31<sup>st</sup> March 2026. (Annexed).

(c) To verify the bank reconciliations for the Council's four bank accounts. Bank statements and reconciliations will be available at the meeting.

**Pursuant to Standing Order 3 (d) the public will be excluded from the meeting during consideration of agenda item 14, Sevenoaks District Council – Land Disposal, due to the confidential nature of the business to be transacted.**

## 14. Sevenoaks District Council – Land Disposal

To consider any update received on Sevenoaks District Council's land disposal proposals.

### List of circulated documents

1. Minutes of the meeting of the Council held on 9<sup>th</sup> March 2026. **(WHITE)**
2. Minutes of the meeting of the Extraordinary Meeting of the Council held on 18<sup>th</sup> March 2026. **(WHITE)**
3. Schedule indicating the current membership of Committees and Advisory Committees. **(CREAM)**
4. Minutes of the meetings of the Planning Committee held on 18<sup>th</sup> March 2026 and 1<sup>st</sup> April 2026. **(YELLOW)**
5. Letter dated 16<sup>th</sup> March 2026, received from Sevenoaks District Council. **(PINK)**
6. Schedule of payments for April 2026. **(BLUE)**
7. Council detail report setting out actual income & expenditure against budgeted estimates as at 31<sup>st</sup> March 2026. **(BLUE)**

