

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden  
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
Tel: 01474 709441  
E mail: [enquiries@hartleyparishcouncil.gov.uk](mailto:enquiries@hartleyparishcouncil.gov.uk)

26th March 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 1<sup>st</sup> APRIL 2026** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Yours sincerely

*Jane Tyrrell*

Assistant Clerk to the Council

**Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

**Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.**

### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

#### 3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 18<sup>th</sup> March 2026.

**Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

#### 4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
25/02452/FUL	Russell Court Nursing Home, Russell Square.	Two storey north front extension to provide reception and staff office accommodation and the relocation of an existing internal boiler room to an external packaged boiler plant. <b><i>Amended application – Further clarification in</i></b>

Application no	Site	Description
		<i>relation to the ancient woodland has been provided. Any comments made on the original submission, and/or subsequent comments will be considered when the decision is made.</i>
26/00454/HOUSE	Hayley Shaw, Church Road	<b>**RETROSPECTIVE APPLICATION**</b> Erection of building used for incidental storage.

## 5. Planning Decisions

To receive and note the following planning decisions:

Application no Site Description and SDC decision HPC comment  
26/00149/CONVAR Four Winds, Woodland Avenue Variation of condition 2 (materials) of 24/02343/HOUSE (Construction of a garden room in the rear garden) with amendment to allow for cladding to side and rear elevations to provide consistent external finish. Granted  
No objection.

26/00039/HOUSE Woodlea, Gorse Way Demolition and replacement of garden wall to front of property with new wall and metal railing and brick pier and gate. Granted . No objection

## 6. Planning Enforcement Updates

To receive a verbal update on any enforcement cases.

## 7. Neighbourhood Plan

To consider a letter dated 16<sup>th</sup> February 2026, received from the Chairman of the Neighbourhood Plan Steering Group and to consider if Hartley Parish Council wishes to have its green spaces, as listed in the letter, designated as “Local Green Spaces”.

## 8. Date of next meeting

### List of circulated documents

**In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office**

1. Minutes of the meeting held on 18<sup>th</sup> March 2026
2. Letter dated 16<sup>th</sup> February 2026, received from the Chairman of the Neighbourhood Plan Steering Group

### Committee membership

Cllr Abraham, Cllr Oxtoby, Cllr Colwell, Cllr Ramsay, Cllr Conroy (*ex officio*), Cllr Ross, Cllr Driscoll, Cllr Sewell  
Cllr Glander (*ex officio*)