

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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13th November 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 19th NOVEMBER 2025** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Note: Members of the Committee to assemble at Hartley Library at **09:30 a.m.** in order to carry out any site meetings as may be deemed necessary by the Chairman or Vice-Chairman of the Planning Committee.

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 8th October 2025.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Planning Applications - To consider the following planning applications:

Application no	Site	Description
25/02549/FUL	Manor Farm, Manor Lane. *GREEN BELT*	Use of land for stationing of residential caravan
25/01843/HOUSE	Spanaway, Gorsewood Road	Single storey rear extension. Alterations to fenestration.

5. Planning Decisions

To receive and note the following planning decisions:

Application no	Site	Description and SDC decision	HPC comment
25/02537/HOUSE	27, Billings Hill Shaw	Demolition of existing conservatory, erection of a single storey rear extension with roof lantern and a single storey side extension with rooflight. Granted	No objection.
25/02372/HOUSE	1, John's Close	Single Storey Rear Extension in replacement of existing conservatory. Granted	No objection.

6. Planning Enforcement Updates

To receive a verbal update on any enforcement cases.

7. Sevenoaks District Council - Local Plan

To receive an update on the Local Plan.

8. Lawful Development Certificate

a) Reference: 25/02863/LDCPR

Site: 5, Hoselands View

Proposal: Open porch and loft conversion with rear dormer

To note that this application has been received by Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

b) Reference: 25/02923/LDCPR

Site: Woodcote, Ash Road.

Proposal: Proposed annexe with raised decking and steps. Ancillary laundry room.
(RETROSPECTIVE APPLICATION)

To note that this application has been received by Sevenoaks District Council to carry out operations described above. As the Parish Council is not formally consulted, this is for information purposes only.

9. Date of next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 5th November 2025

Committee membership

Cllr Abraham, Cllr Oxtoby, Cllr Colwell, Cllr Ramsay, Cllr Conroy (*ex officio*), Cllr Ross, Cllr Driscoll, Cllr Sewell
Cllr Glander (*ex officio*)