

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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15th May 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 21st MAY 2025** commencing at **10:00 a.m** in **Hartley Library**.

Note: Members of the Committee to assemble at Hartley Library at **09:30 a.m.** in order to carry out any site meetings as may be deemed necessary by the Chairman or Vice-Chairman of the Planning Committee.

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Election of Chairman of the Planning Committee

To elect a Chairman of the Planning Committee until the Annual Meeting of the Council in May 2026.

2. Election of Vice Chairman of the Planning Committee

To elect a Vice Chairman of the Planning Committee until the Annual Meeting of the Council in May 2026.

3. Apologies

To receive apologies for absence.

4. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

5. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 30th April 2025.

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

6. Planning Applications

To consider the following applications:

Application no	Site	Description
25/01004/FUL	Foxdale, Russell Square, Bramblefield Close	Erection of additional storey to existing dwelling and its subdivision into two dwellings, erection of fencing.
25/01153/FUL	Annexe at Fairfields, Manor Lane. *GREEN BELT*	Change of use of an existing ancillary building to a single dwelling with associated external alterations, entrance porch, landscaping and access.
25/01043/LDCPR For information only	22, Old Downs	Convert existing swimming pool into a family annexe with rooflights.

7. To receive and note the following planning decisions:

24/03043/HOUSE Hillside, Manor Drive 4 No. Air Conditioning units on the side elevation of the dwelling. Granted – HPC No objection

25/00317/HOUSE Mimosa, Ash Road Erection of an annexe, store, demolition of two buildings and removal of hardstanding. Granted - Hartley Parish Council objects to the proposed development The Parish Council considers the proposal to be inappropriate development, harmful to the openness of the Green Belt and contrary to Policy GB3.

8. Planning Enforcement Updates

To receive a verbal update on any enforcement cases.

9. Neighbourhood Plan - RACE (Rural and Community Housing Enabling) – Housing Needs Survey

As part of the Neighbourhood Plan, a “Hartley Housing Needs Survey” was conducted in conjunction with RACE (Rural and Community Housing Enabling).

They are seeking consent from the Parish Council to make the Housing Needs Report available on their website.

Members are requested to consider this request.

10. Date of the next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk.

Copies of all documents listed below are available for inspection in the Parish Office

Background Documents

Minutes of the meeting held on 30th April 2025

Committee membership

Cllr Abraham (*ex officio*)
Cllr Colwell Cllr Driscoll
Cllr Ramsay Cllr Ross

Cllr Oxtoby (*ex officio*) Cllr Sewell