

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel: 01474 709441

Email: mail@hartleyparishcouncil.org.uk

Website: www.hartleyparishcouncil.org.uk

23rd February 2023

Dear Councillor

You are hereby summoned to attend a meeting of the Amenities and Open Spaces Committee to be held on **WEDNESDAY 1st MARCH 2023** at **Hartley Library, Ash Road**, commencing at **10.00a.m.**

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest, not already included on their Register of Interests.

3. Minutes (WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 7th December 2022, as a correct record. (Annexed).

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included on the agenda.

4. Football at Manor Field

- (a) To receive a report from Hartley De Sales Football Club.
- (b) To receive a report from the New Ash Green Football Club.

5. Meopham Cricket Club

At the meeting of the Amenities & Open Spaces Committee held on 7th December 2022, members considered a request received from a local cricket club for the use of the ground at Longfield Hill.

It was resolved that the Clerk be requested to contact Meopham Cricket Club to inform them of the request and to check the Lease to ascertain as to the use of the ground by another club would be permitted.

To receive an update and to consider a course of action.

(b) At the meeting of the Amenities & Open Spaces Committee held on 4th July 2017, it was resolved that “the Clerk be requested to update the previous Rent Review Memorandum and send it to the Council’s Solicitor as a written Memorandum to the Lease.

The Committee is requested to note that the updated Rent Review Memorandum was sent to Meopham Cricket Club on 21st July 2017, for signature.

6. Financial Report (BLUE)

To consider a financial statement, setting out detailed income and expenditure by budget heading in respect of the Allotments, Open Spaces and the Pavilion, as at 23rd February 2023. (Annexed).

7. Gorse Wood (WHITE)

(a) Trees

- (i) To consider the Tree Surgeon’s report following a meeting with a resident of Gorsewood Road, regarding the reduction of a tree adjacent to their property.
- (ii) To consider an email dated 14th January 2023, received from a resident of Hoselands View. (Annexed).
- (iii) To consider a request from a resident of Gorsewood Road for the trees in Gorse wood, adjacent to their property to be reduced/removed.

(b) Litter

At the meeting of the Amenities & Open Spaces Committee held on 5th October 2022, it was resolved that arrangements be made for an inspection of the whole of Gorse Wood to be carried out and an updated quotation sought from Sevenoaks District Council.

The Committee is requested to consider any quotation received.

8. Pavilion

To consider a quotation for the existing alarm sensors in the loft, to be de-commissioned.

9. Manor Field

(a) Storage Container

To consider any quotations received for the removal of the existing storage container and replacement with a new one.

(b) Weed & moss control

To consider quotations for the following programme of works to the ground at Manor Field for 2023.

- March (Fertilizer and Sulphate of Iron),
- June (Fertilizer and Herbicide)
- September (Fertilizer and Sulphate of Iron)

(c) Car Park Re-surfacing

To consider an update on arrangements for the re-surfacing of the car park at Manor Field.

10. Quantified Tree Risk Assessment

(a) To consider any update received regarding the Scout Leader's offer to locate and replace the missing ground markers in Gorse Wood, highlighted in the Quantified Tree Risk Assessment undertaken in September 2021.

(b) To consider the Quantified Tree Risk Assessment on the trees located on land owned or managed by the Parish Council, carried out by Duramen Consulting Limited. (Previously circulated by email).

11. Playgrounds (GREEN)

(a) Woodland Avenue

(ii) At the meeting of the Amenities & Open Spaces Committee held on 7th December 2022, it was resolved that "*the quotation received from RTC Services for the sum of £2,866 + VAT, to band repair the multi unit, roundabout, spinner and swing, be accepted and that the total cost be met from CIL monies (A & B) received.*"

The Committee is requested to note that the quotation had originally been received in October 2022 and that the cost had increased by £80, to £2946 + VAT.

(ii) To consider an email dated 22nd January 2023, received from a resident regarding the recreation ground. (Annexed).

(iii) To confirm the Clerk's actions of arranging for the damaged fence at Woodland Avenue Recreation Ground to be repaired at a cost of

(b) Longfield Hill

To receive an update on the replacement of one of the existing swing seats with a baby seat.

(c) Operational Inspection

To consider the Operational Inspection Report dated 7th December 2022, received from the Parish Council's Playground Inspectors. (Previously sent by email).

(d) Chantry Avenue

To note that the safety surfacing adjacent to the swings has been damaged by fire.

12. Date of next meeting

List of circulated documents

Copies of all background documents listed in the agenda are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 7th December 2022. (**WHITE**).
2. Financial report as at 23rd February 2023. (**BLUE**).
3. Email dated 22nd January 2023, received from a resident. (**GREEN**).
4. Email dated 14th January 2023, received from a resident. (**GREEN**).