

THE PARISH COUNCIL OF HARTLEY

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3rd January 2023

Dear Councillor

You are hereby summoned to attend a Meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 9th JANUARY 2023** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.

3. Dispensations

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10th November 2014.

4. Minutes (WHITE)

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 19th December 2022. (Annexed).

Adjournment

The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.

Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

5. Finance Committee (BLUE)

To adopt the minutes of the meeting of the Finance Committee held on 14th December 2022 and to consider any recommendations contained therein. (Annexed).

6. Precept 2023 – 2024 (PINK)

(a) To consider a letter dated 12th December 2022, received from the Chief Finance Officer at Sevenoaks District Council. (Annexed).

(b) To consider the Precept for 2023/24.

The Council approved its budget for 2023/24 at a meeting held on 14th November 2022, but the decision relating to the setting of the Precept for 2023/24 was deferred, pending information on next year's tax base.

At its meeting held on 14th December 2022, the Finance Committee made the following recommendation:

“ Sevenoaks District Council be advised that Hartley Parish Council wishes to increase the Band D charge for 2023/24 from £53.89 to £62.63, (an increase of 16.2%), which would increase the Precept from £137,768, to £160,390, based on a tax base of £2,560.84 for 2023/24”.

Under amended regulations, any Town or Parish with a precept over £140,000 is required to provide a breakdown of its precept over the following services:

Highways
Planning & Economic Development
Recreation & Tourism
Other Services

7. KALC Community Awards Scheme 2023 (WHITE)

To consider an email (and attachments) dated 15th December 2022, received from the Kent Association of Local Councils. (Annexed).

8. Kent Pension Fund Draft Administration Strategy – Formal Consultation (CREAM)

To consider an email dated 22nd December 2022, received from Kent County Council, regarding the Kent Pension Fund Draft Administration Strategy consultation which will conclude on 31st January 2023. (Annexed).

9. Community Transport Scheme

At the meeting of the Parish Council held on 19th December 2022, Cllr Perry Cole reported that Kent County Council's Public Transport department had recently launched this year's community transport grant scheme.

This is an opportunity for local charities, resident groups and parish or town councils, to apply for funding towards local schemes which provide invaluable services to residents who have difficulty accessing public transport. This year, an uplifted £450,000 is available for such schemes and groups can apply for funds for everything from the purchase of vehicles, to improvements for ICT equipment that helps in the running of schemes.

Applications for this year's scheme close on Saturday 12th February 2023.

At the meeting, Cllr Cole agreed to obtain further information as to how the scheme operates.

To consider a report from Cllr Cole and to agree a course of action.

10. Regulation 18 Plan 2040 Sevenoaks Local Plan 2022

To receive an update on Hartley Parish Council's responses to Regulation 18 Plan 2040, Sevenoaks Local Plan 2022.

11. Payments (BLUE)

- (a) To approve the payment of the following accounts for January 2023. (Annexed).
- (b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 3rd January 2023. (Annexed).
- (c) To verify the bank reconciliations for the Council's four bank accounts and Barclaycard account.

Bank statements and reconciliations will be available at the meeting.

List of circulated documents

1. Minutes of the meeting of the Council held on 19th December 2022. (WHITE)
2. Minutes of the meeting of the Finance Committee held on 14th December 2022. (BLUE)
3. Letter dated 12th December 2022, received from the Chief Finance Officer at Sevenoaks District Council. (PINK)
4. Email (and attachments) dated 15th December 2022, received from the Kent Association of Local Councils. (WHITE)
5. Email dated 22nd December 2022, received from Kent County Council. (CREAM)
6. Schedule of payments for January 2023. (BLUE)
7. Council detail report setting out actual income and expenditure against budgeted estimates as at 3rd January 2023. (BLUE)

