

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
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16th May 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Planning Committee to be held on **WEDNESDAY 22nd MAY 2024** commencing at **10:00 a.m** in **Hartley Library, Ash Road.**

Yours sincerely

Jane Tyrrell

Assistant Clerk to the Council

Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Background papers for the agenda items can be obtained from the Parish Office. Alternatively background papers may be emailed upon written request.

AGENDA

1. Election of Chairman of the Planning Committee

To elect a Chairman of the Planning Committee until the Annual Meeting of the Council in May 2025.

2. Election of Vice Chairman of the Planning Committee

To elect a Vice Chairman of the Planning Committee until the Annual Meeting of the Council in May 2025.

3. Apologies

To receive apologies for absence.

4. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' register of interests or notified to the Monitoring Officer.

5. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 8th May 2024.

6. Terms of Reference (PINK)

To review the Terms of Reference of the Planning Committee as approved by the Council on 13th May 2024 and Guidelines on Procedure at meetings of the Planning Committee. (Annexed)

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

7. Planning Applications

To consider the following applications:

Application no	Site	Description
24/00742/FUL	Fairfield, Woodland Avenue	Single storey side and rear extension with rooflights, front porch, conversion of garage, rear dormer extension with Juliet balconies, fenestration changes, internal alterations and render finish to front elevation.
24/00847/HOUSE	2, Cherry Trees	Demolition of existing garage/porch to RH side of the property, making room for new double storey side and single storey rear extension. Rooflights.
24/00905/HOUSE	Scotgrove, Fairby Lane	Single storey Orangery extension to rear.
24/01133/HOUSE	The Winnetts, Gorse Way	Single storey rear extension with flat roof including rooflight and overhanging canopy. Existing flat roof to be raised with new parapet. New paved terrace extension. Existing paved terrace to be raised and extended. Existing porch to the front to be demolished and replaced with new replacement open porch to front with pitched roof. Alteration to fenestration.
24/01184/LDCPR	Park House, Church Road	New double garage

8. To receive and note the following planning decisions:

Application no	Site	Description and SDC decision	HPC comment
24/0252/HOUSE	Hartley Court, Church Road	Reconstruction of the Grade II Listed Barn GRANTED	Hartley Parish Council has no objection to the above application provided it complies with Green Belt Regulations and meets the requirements set

Application no	Site	Description and SDC decision	HPC comment
			by The Conservation Officer
24/00253/LBCALT	Hartley Court, Church Road	Reconstruction of the Grade II Listed Barn	Hartley Parish Council has no objection to the above application provided it complies with Green Belt Regulations and meets the requirements set by The Conservation Officer

9. Tree Preservation Orders

Site: Arclei, Simmonds Drive

Ref: 24/01257/WTPO

Development: Work to various trees.

To note that this application has been received by Sevenoaks District Council to carry out operations described above.

As there is no statutory requirement to publicise this application, this is for information purposes only.

10. Planning Enforcement Updates

To receive a verbal update on any enforcement cases.

11. Date of the next meeting

List of circulated documents

In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk.

Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting held on 8th May 2024
2. Terms of Reference of the Planning Committee
3. Guidelines on Procedure at meetings of the Planning Committee.

Committee membership

Cllr Abraham (*ex officio*)

Cllr Colwell

Cllr Ramsay

Cllr Sewell

Cllr Oxtoby (*ex officio*)

Cllr Driscoll

Cllr Ross